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Call To Order:

The meeting was called to order at 10:01 a.m.

Those present were:

Dave Engelhardt, BCATS staff
Dan Hansford, Essexville
Jim Lillo, Bay County Road Commission
Terry Moultane, Bay City Planning
Dirk Westbury, BCATS Staff
Andy Pickard, FHWA via conference call

Jay Reithel, MDOT Adam Rivard, MDOT Bay City Jack Wheatley, Rowe Brandon Wilcox, MDOT Planning Eric Sprague, Bay Metro Transit

Minutes from April 12, 2011, BCATS Tech meeting:

It was moved by Moultane seconded by Hansford, to approve the minutes from the April 12, 2011, meeting. Motion passed.

TIP Amendments - MDOT:

MDOT had several amendments to the 2011-14 TIP brought forth by Wilcox. They include: State Street Rail crossing in 2011, minor cost adjustment to the M-13 bridge project total cost in 2011, Cass Rd resurfacing in 2014 (a rural task force project), and GPA projects for trunkline CPM, trunkline bridge CPM, pre-con phases, program development scoping and trunkline rail crossing for 2012. The cost totals on the GPA projects may have to be amendment at a later meeting at the totals are based on 2011 cost.

It was moved by Wheatley, seconded by Rivard, to recommend the approval of the 2011-14 TIP amendments to the BCATS Policy Committee. Motion passed.

TIP Selection Criteria:

Engelhardt provide a copy of the 1993 BCATS Project Selection Guidelines and discussed the process BCATS currently utilized for the selection of projects for the TIP and how no official guidelines are used to possibly defend the selection of projects. It was discussed whether or not BCATS should look into establishing a set of criteria for project selection. Wilcox stated that it was a good policy to have and would provide documentation for any public review. Engelhardt will look into other MPOs project selection processes to gauge the best option for BCATS and bring more information to the next Tech Committee Meeting.

BCATS Flexible Match:

Engelhardt informed the committee that in FY 2010, BCATS did not meet the required match which forces Bay County to cover the shortfall of approximately \$15,000. For FY 2011, Engelhardt referred all the agencies to Item Eight (8) on their signed Assurance Forms that states "...If the third party in-kind contributions

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are not sufficient to cover the match requirement, the additional match will be paid from non Federal cash resources." Engelhardt stated that for FY 2011, if the amounts of flexible match are not met, BCATS will then be billing the agency the difference to cover all of the required matching funds.

In FY 2012, BCATS goal was to switch to a cash match with the agency being reimbursed their true cost of eligible work, provided they complete said work. However, Bay City was not willing to switch to cash match, so flexible match will still be required for FY2012. Discussion ensued.

It was moved by Lillo and supported by Wilcox to recommend to the BCATS Policy Committee the use of Flexible Match for FY 2012. Motion Passed.

Lillo expressed his thanks to Engelhardt for all the work he has done in assisting them with this flexible match/cash match issue.

2012 Unified Work Program (UWP):

Engelhardt discussed the text in the draft FY2012 UWP. Not much is changed from the 2011 UWP and BCATS did not get as much work on the Long Range Plan in `11 due to the model being delayed. Sprague provided Engelhardt with some financial changes on the BMTA due to flexible match issues.

It was moved by Lillo and supported by Reithel to recommend to the BCATS Policy Committee for the approval of the FY 2012 UWP subject to required changes after MDOT and FHWA review. Motion Passed.

MPO threshold Change to 200,000 in Draft Reauthorization Bill:

Engelhardt provided the committee a letter from AMPO regarding the possible changing of the MPO threshold to 200,000 which would eliminate 220 MPOs of the 385 nationwide include BCATS and several others in Michigan. Changes would also occur to various performance measures that many small MPOs do not have the staffing levels or funding to complete those proposed tasks.

Engelhardt is looking into how BCATS should and can handle informing the Chairs of the House and Senate Committees covering transportation issues as well as our local Senators and Representatives on how these changes will effect the small MPOs. Any letter would likely be voted on by the Policy Committee and signed by the committee Chair.

Pickard has seen nothing official regarding this changes and will have to do more research.

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BCATS Long Range Plan timeline:

Westbury discussed the TDM timeline handout and the future data handouts. To stay on track for approval of the 2040 Long Range Plan in June 2012, the future data will need to be approved in August.

BCATS Non-Motorized Plan:

Prior to the Technical Committee Meeting today, Moultane & Wheatley met with Westbury & Engelhardt to discuss their comments on the BCATS NMTP. As a result, some corrects, additions, and subtractions will be made to the draft plan. The changes will be brought to the next Tech Meeting.

Paser Data Collection:

Westbury informed the committee that this year's PASER data collection will be done during the week of June 20th, beginning with Bay City on the Monday and the BCRC on Tuesday, Wednesday and Thursday. Data will be collected Federal Aid Roads in the northern half of Bay County and I-75 along with Bay City's westside.

Project Updates:

Bay County Road Commission: The *Midland Road Project* was bid on June 3rd and came in 1% below engineer's estimate with the bid being awarded to Shaw Construction. The resulting bid savings will free up some funding in 2012 for other projects. Design is currently being done on the *North Union Rd Project* so that the project can go to bid in March. The *Kinney Road Bridge Project* in Merritt Township east of M-15 will start June 20th. This three-span wood structure will replace the bridge that has been closed for two years and will cost around \$200,000 and will take four to five weeks to complete. This project is outside the BCATS area.

<u>MDOT</u>: The *M-84 Project and I-75 Project*, are under way and on schedule for the November deadline. The *Pinconning I-75 Project* is a 9-mile stretch from Linwood Road to Pinconning, is ahead of schedule for a two-year project, but the contractor would like to complete it in one year. Questions were raised regarding the *Salzburg Ave Project* planned for 2013 and if a non-motorized component will be included into the project. Rivard stated there isn't ROW to provide an offical bike lane, but sharrows could be an option.

Bay City: No federal funds available for other new construction. Reconstruction of **Walnut Street** will start July 5th, was under estimate and awarded to LJ Construction from the Thumb area. The **Adams St Project** will start later this fall. Wheatley informed the committee that two blocks of Harrison St will be done this year just south of the end of 2009 project. Still on track for FY2012 is the **Johnson Street Project**, the design is complete.

Essexville: No update.

BMTA: Wrapping up their final FY'10 purchases for vans and concrete replacement. In 2011, Sprague stated that there are no capital purchases and all their Federal Funds went towards operations. The Green Line, the shuttle from a park and riide

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at Meijer's to Delta College and SVSU, has been reduced for the summer and is likely to start back up in the fall from 7am to 11 pm. In the first year, they averaged 100 riders per day. After 20 years, BMTA will have full ownership over the central bus terminal in August which will allow them to bring in some revenue from Indian Trails and other Over The Road carriers.

Other/New Business:

Engelhardt provide Sprague with a letter regarding reporting for Disadvantaged Businesses. Sprague state that they were aware of the reporting requirement and that they have already submitted their information.

There will be an upcoming session on communication with the Native American Tribes in the Saginaw/Bay City area this summer at and yet to be determined date. Engelhardt suggested that it will be beneficial to attend as it will help keep the channel of communication open.

Wilcox stated that Dave Wrzesinski has taken over as head of the Planning Division at MDOT.

As there was no other business, the June 7, 2011, meeting was adjourned at 11:55 a.m.

Respectfully submitted,

David Engelhardt BCATS Director

Transcribed by J. Delestowicz

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